

THE LEVELLAND CITY COUNCIL MET IN A REGULAR MEETING ON MONDAY, THE 1ST DAY OF DECEMBER 2025, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Breann Buxkemper	Honorable Mayor	Present
Michael Stueart	Mayor Pro Tem	Present
Bill Powell	Council Member	Present
Max Ledesma	Council Member	Present
Jaime McCabe	Council Member	Present
Slater Elza	City Attorney	Present
Matthew Murray	City Attorney	Present
James Fisher	City Manager	Present
Justin Balderas	Asst. City Manager	Present
Andréa Corley	City Secretary	Present

The City Council meeting was called to order at 6:00pm by Mayor Buxkemper.

The Pledge was led by Mayor Breann Buxkemper.

The Invocation was led by City Manager Jame Fisher.

Staff Recognitions: Andréa Corley was recognized for being names “Municipal Clerk of the Year” for the South Plains Chapter of the Texas Municipal Clerks Association. Police Chief Erica O’Bryon was recognized for her one-year anniversary with the City of Levelland and for being named the City’s “Employee of the Year”

Statements by Citizens:

There were no statements by citizens.

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of November 17, 2025, regular meeting.

Motion by Michael Stueart

Seconded by Max Ledesma

To approve the minutes of November 11, 2025, regular meeting.

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1100, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City’s Code of Ordinances amending certain sections by adopting the 2021 edition of the International Building Code and providing particular local modifications thereto on a first reading.

On 4/25/16 Ordinance 1001 was approved and passed adopting various International Building Codes providing for the minimum standards governing all design, construction, alteration, rehabilitation, enlargement, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures within the City of Levelland. Said standards establish minimum requirements providing a reasonable level of safety, health, and general welfare through structural strength, means of egress, stability, sanitation, light, ventilation, energy conservation, and protection from hazards such as fires, explosions, or dangerous conditions. Such standards also provide a reasonable level of safety to emergency responders during emergency operations. The following codes and local modifications are currently adopted by ordinance 1001.

- (1) International Building Code, 2015 edition, International Code Council.
- (2) International Residential Code, 2015 edition, International Code Council.
- (3) International Plumbing Code, 2015 edition, International Code Council.
- (4) International Fuel Gas Code, 2015 edition, International Code Council.
- (5) International Mechanical Code, 2015 edition, International Code Council.
- (6) International Energy Conservation Code, 2009 edition, International Code Council.
- (7) International Property Maintenance Code, 2015 edition, International Code Council.
- (8) Life Safety Code, 2015 edition, National Fire Protection Association, Inc.
- (9) International Fire Code, 2015 edition, International Code Council.
- (10) National Electrical Code, 2014 edition, National Fire Protection Association.
- (11) International Existing Building Code, 2015 edition, International Code Council.

Local Modifications.

(a) The 2015 International Residential Code is amended in part as follows.[1]

[1]Editor's note-The 2015 IRC amendments are included as an attachment to this chapter.

(b) The 2014 National Electrical Code is amended as follows:

VI. Service Equipment, "Disconnection means," amend (1) readily accessible location. The service disconnecting means shall be installed at a readily accessible location either outside the building or structure or inside the nearest point of entrance to a maximum of 30 inches horizontal of the service conductor.

The code is hereby further amended to provide: A number 14 conductor that is used as a switch leg shall be protected with a maximum circuit breaker size of 15 amps.

(c) The 2015 International Building Code is amended as follows:

Chapter 24 Fuel gas. Amend section G2414 (403), piping materials.

G2414.5.3 Corrugated stainless-steel tubing and fittings shall not be used to supply fuel gas.

No high-pressure gas over 8 ounces will be allowed on any residential fuel gas installation.

Gas regulators shall not be installed inside any building or structure.

(Exemptions)

1. An appliance with a factory installed regulator.

2. A gas fixture or appliance that calls for a regulator to be installed per manufacturer guidelines.

(d) The 2015 International Fuel Gas Code is amended as follows:
Section 403 (IFGS) piping materials. Amend 403.5.4 corrugated stainless steel tubing and fittings shall not be used to supply fuel gas.

(e) The 2015 International Mechanical Code is amended as follows: Delete section 1101.10, locking access port caps.

To help address new risks and improve safety standards, construction practices, and due to technological advancements, environmental considerations, evolving risk and research, international building codes are updated to enhance public safety, incorporate new technologies, address environmental concerns, and respond to evolving societal needs. City staff are asking to adopt a more current code cycle, 2021 for the International Building Codes, and the 2020 National Electric Code, along with the city of Lubbock's amendments to said codes.

Council voted for all codes in one vote. The vote is detailed after agenda item #12.

THIRD ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1101, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2020 edition of the National Electrical Code and providing particular local modifications thereto on a first reading.

FOURTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1102, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International Fire Code and providing particular local modifications thereto on a first reading.

FIFTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1103, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International Residential Code and providing particular local modifications thereto on a first reading.

SIXTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1104, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International

Energy Conservation Code and providing particular local modifications thereto on a first reading.

SEVENTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1105, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International Plumbing Code and providing particular local modifications thereto on a first reading.

EIGHTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1106, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International Fuel Gas Code and providing particular local modifications thereto on a first reading.

NINTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1107, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International Mechanical Code and providing particular local modifications thereto on a first reading.

TENTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1108, an ordinance repealing and replacing parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International Existing Building Code and providing particular local modifications thereto on a first reading.

ELEVENTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1109, an ordinance amending parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending certain sections by adopting the 2021 edition of the International Property Maintenance Code and the 2021 edition of the Life Safety Code on a first reading.

TWELFTH ITEM OF BUSINESS:

Consider and take necessary action on Ordinance No. 1110, an ordinance amending parts of Article 3.100, Section 3.101 and Section 3.102 of the City's Code of Ordinances amending

certain sections by adopting the 2021 edition of the International Swimming Pool and Spa Code and providing local modifications thereto on a first reading.

Motion by Michael Stueart

Seconded by Jaime McCabe

To Ordinances 1100, 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1108, 1109, and 1110 on the first reading.

Motion carried unanimously.

THIRTEENTH ITEM OF BUSINESS:

Consider and take necessary action on City of Levelland board appointments:

a. Tax Increment Reinvestment Zone Board No. 1

Motion by Michael Stueart

Seconded by Jaime McCabe

To appoint Sham Myatt and Todd Paxton each for a two-year term to expire in 2027.

Motion carried unanimously.

b. Tax Increment Reinvestment Zone No. 2

Motion by Jaime McCabe

Seconded by Michael Stueart

To appoint Sham Myatt for a two-year term to expire in 2027.

Motion carried unanimously.

c. Planning and Zoning Commission

Motion by Michael Stueart

Seconded by Max Ledesma

To appoint Butch Wade, Pete Cunningham and Jeremiah Gavina each for a two-year term to expire in 2027.

Motion carried unanimously.

d. Zoning Board of Adjustment

Motion by Bill Powell

Seconded by Max Ledesma

To appoint Butch Wade for a two-year term to expire in 2027.

Motion carried unanimously.

e. Housing Standards Commission

Motion by Jaime McCabe

Seconded by Bill Powell

To appoint Jeremiah Gavina and Brian Thoms each for a two-year term to expire in 2027.

Motion carried unanimously.

f. Airport Advisory Board

Motion by Michael Stueart

Seconded by Jaime McCabe

To appoint Derek Dunn and Ryan Fitzgerald each for a two-year term to expire in 2027.

Motion carried unanimously.

g. Cemetery Advisory Board

Motion by Michael Stueart

Seconded by Jaime McCabe

To table this appointment until the next meeting.

Motion carried unanimously.

h. Main Street Advisory Board

Motion by Michael Stueart

Seconded by Jaime McCabe

To appoint Kimberley Young, Amanda Chapa and Meleta Atchison each for a three-year term to expire in 2028.

Motion carried unanimously.

i. Levelland Economic Development Corporation (LEDC)

Motion by Michael Stueart

Seconded by Bill Powell

To defer this appointment until the next meeting

Motion carried unanimously.

j. Levelland Community Development Corporation (LCDC)

Motion by Michael Stueart

Seconded by Bill Powell

To defer this appointment until the next meeting

Motion carried unanimously.

FOURTEENTH ITEM OF BUSINESS:

Discussion regarding the Type A Levelland Economic Development Corporation (LEDC) and Type B Levelland Community Development Corporation (LCDC).

This is a discussion to determine the feasibility of combining the Levelland Economic Development Corporation (4A) with the Levelland Community Development Corporation (4B). This would require approval of the voters. I have attached information from the Texas Comptrollers Office that discusses the two corporations and what they are allowed to do. The 4B Corporation has greater flexibility to adapt to community needs, in my opinion. Both Corporations have existing debt, EDC approximately \$1,469,572 retiring in 2029 and CDC approximately \$2,704,422 retiring in 2033. The debt obligations of both corporations would still be honored if the Corporations are combined.

No Action Taken.

FIFTEENTH ITEM OF BUSINESS:

City Manager Report: Staff Updates, Project Updates, Staff/Citizen recognition, Items of Community Interest. No action will be taken.

No Action Taken.

SIXTEENTH ITEM OF BUSINESS:

Convene into executive session in accordance with Texas Gov't Code §551.072 to deliberate the purchase, exchange, lease or value of real property.

Mayor Buxkemper convened Council into Executive Session at 6:55pm.
Mayor Buxkemper returned Council to Open Session at 7:30pm.

SEVENTEENTH ITEM OF BUSINESS:

Consider and take necessary action relating to items discussed in executive session.

No Action Taken

There being no further business, the meeting adjourned at 7:58pm

Respectfully Submitted,

Andréa Corley, TRMC
City Secretary

Breann Buxkemper, Mayor