

THE LEVELLAND CITY COUNCIL MET IN A REGULAR MEETING ON MONDAY, THE 17th DAY OF NOVEMBER 2025, AT LEVELLAND CITY HALL, R. O. DENNIS COUNCIL CHAMBERS, 1709 AVENUE H, WITH THE FOLLOWING MEMBERS PRESENT:

Breann Buxkemper	Honorable Mayor	Present
Michael Stueart	Mayor Pro Tem	Present
Bill Powell	Council Member	Present
Max Ledesma	Council Member	Present
Jaime McCabe	Council Member	Present
Slater Elza	City Attorney	Present
Matthew Murray	City Attorney	Present
James Fisher	City Manager	Present
Justin Balderas	Asst. City Manager	Present
Andréa Corley	City Secretary	Present

The City Council meeting was called to order at 6:02pm by Mayor Buxkemper.

The Pledge was led by Mayor Breann Buxkemper.

The Invocation was led by Mayor Breann Buxkemper.

Proclamation in Recognition of Home Health and Hospice Month

Statements by Citizens:

There was one statement by a citizen regarding the water improvement fee.

FIRST ITEM OF BUSINESS:

Consider and take necessary action to approve the minutes of November 3, 2025, regular meeting.

Motion by Max Ledesma

Seconded by Michael Stueart

To approve the minutes of November 3, 2025, regular meeting.

Motion carried unanimously.

SECOND ITEM OF BUSINESS:

Consider and take necessary action on the quarterly financial report for the quarter ending on September 30, 2025.

Cash/Bank Account

- Total interest earned totaled to \$15,130.54
- Ameresco payment \$359,792.74 for water meter project.
- Debt payments
 - \$30,528.13 interest payment for CO2013

- \$10,274.94 interest payment for CO2019
- \$1,112,313.50 payment for CO2022
- Texas Class Investment deposits of \$885,560.80 (ARPA Projects) and \$612,462.08 (ARPA Projects)
- End of Year transfers
 - 273,228.13 series 2013 debt transfer from CDC
 - 143,879.79 series 2009 debt transfer from EDC
- MH Civil payments \$562,925.54 and \$1,016,118.29 for WWTP

Investments

- Total interest earned was \$439,882.26. Detailed breakdown included.
- \$10,000,000 bond for WWTP and Animal shelter received
 - Deposited into Logic Pool
- Withdrawals
 - \$885,560.80 (ARPA projects ending 9/30/2023)
 - \$612,462.08 (ARPA projects ending 9/30/2024)

Revenues

- General Fund: YTD revenue was \$10,484,206.72. This is 104.59% of the \$10,023,673.00 projected budget amount.
- Cemetery Fund: YTD revenue was \$405,478.17. This is 78.55% of the \$434,637.00 projected budget amount.
- Enterprise Fund: YTD revenue was \$8,078,691.96. This is 104.99% of the \$7,695,000 projected amount.

Sales Tax

Year-to-date sales tax collections numbers are below.

Year	July	Aug	Sept	
2025	405,192.75	426,117.90	493,557.83	4.03% Increase
2024	377,706.02	453,241.42	441,575.14	

Motion by Jaime McCabe

Seconded by Bill Powell

To approve the quarterly financial report for the quarter ending on September 30, 2025.

Motion carried unanimously.

THIRD ITEM OF BUSINESS:

Consider and take necessary action to approve a Master Service Agreement with Freese & Nichols.

The MSA with Freese Nichols will allow the city to utilize Freese Nichols for engineering services. As the city has a need for services, Freese Nichols will create a task order that outlines the services, the tasks involved, the outcomes desired and will generate an opinion of probable cost.

Motion by Michael Stueart
Seconded by Jaime McCabe
To approve a Master Service Agreement with Freese & Nichols.
Motion carried unanimously.

FOURTH ITEM OF BUSINESS:

Consider and take necessary action on a payment request from MH Civil Constructors, Inc. in the amount of \$982,904.31 for the new 1.8 MGD Wastewater Treatment Plant pursuant to the contract approved between the City and MH Civil Constructors on May 5, 2025.

The City has received payment application #4 from MH Civil Constructors, Inc. in the amount of \$982,904.31.

Motion by Michael Stueart
Seconded by Bill Powell
To approve a payment request from MH Civil Constructors, Inc. in the amount of \$982,904.31 for the new 1.8 MGD Wastewater Treatment Plant pursuant to the contract approved between the City and MH Civil Constructors on May 5, 2025.
Motion carried unanimously.

FIFTH ITEM OF BUSINESS:

Consider and take necessary action to approve Resolution 2025-21 authorizing submission of a grant application to the Office of the Governor for bullet-resistant equipment for the Levelland Police Department.

The Office of the Governor Public Safety Office (PSO) is offering funding opportunities through the Bullet-Resistant Vehicle Equipment Grant. This program provides financial assistance to local law enforcement agencies to purchase and install bullet-resistant equipment for patrol vehicles, enhancing officer safety during high-risk encounters.

The Levelland Police Department intends to apply for this funding in the amount of \$259,389 to equip units three years or newer with bullet-resistant door panel inserts and ballistic

windows. This project will significantly strengthen officer protection and aligns with our ongoing commitment to officer safety and readiness.

There is no matching fund requirement associated with this grant. The full \$259,389 requested will be funded by the PSO upon award and completion of approved purchases.

Motion by Jaime McCabe

Seconded by Max Ledesma

To approve Resolution 2025-21 authorizing submission of a grant application to the Office of the Governor Public Safety Office for bullet-resistant vehicle equipment for the Levelland Police Department, and authorize the Police Chief and/or City Manager to execute necessary documents

Motion carried unanimously.

SIXTH ITEM OF BUSINESS:

Consider and take necessary action on the Paragon Multi Family Roofing Inc. TIPS contract number, 22010702, as referenced by the Texas Municipal League Intergovernmental Risk Pool regarding the Levelland Fire Department roof.

This agreement will allow for the repair of several roofing areas at the fire department. The fire department roof was damaged during the May 2024 storms, however, it is ineligible for insurance coverage due to several factors. The first factor is that it is alleged that the original roof during construction was not installed correctly and/or the roof was damaged during construction. The second factor is that the roof received some type of weather damage after construction and the city failed to repair it after inspection by an TML IRP adjuster.

The city has been working with TML IRP since the May 2024 storm to find some solution that will repair the damage and provide a mechanism for coverage. The proposed agreement will repair damaged areas and will be overseen by representatives of the TML IRP group.

Motion by Bill Powell

Seconded by Max Ledesma

To approve the Paragon Multi Family Roofing Inc. TIPS contract number, 22010702, as referenced by the Texas Municipal League Intergovernmental Risk Pool regarding the Levelland Fire Department roof, and authorize the Mayor and/or City Manager to execute the necessary documents.

Motion carried unanimously.

SEVENTH ITEM OF BUSINESS:

City Manager Report: Staff Updates, Project Updates, Staff/Citizen recognition, Items of Community Interest. No action will be taken.

City Manager James Fisher's report:

- EDC Industry Luncheon is Thursday, November 20th at the Mallet Event Center beginning at 11:30am and ending around 1 pm.
- City Appreciation Dinner is Thursday, November 20th at the Mallet Event Center beginning at 6 pm and ending around 9 pm.
- City Hall will be closed on Friday, November 21st. This will allow staff to do some deep cleaning and organization of File Rooms.
- City Offices will be closed on Thursday and Friday, November 27th and 28th for the Thanksgiving Holidays.
- City Council Meeting is Monday, December 1st at 6 pm.
- Levelland Listens is December 2nd at 5:30 pm here at City Hall.
- Festival of Lights, Christmas on the Square and Parade is Thursday, December 4th; SPC Tree Lighting at 5pm, Lighted Parade at 6:16pm, and Santa on the Square at 6:30pm.
- LFD is testing fire hydrants, and we have found several that do not work or do not have shut-off valves.
- There was an accident involving the city's sprinkler system pipe and an oil field truck on our land located near the wastewater water treatment plant. No injuries, filed with insurance.
- A section of Alamo Road between Ellis and SH 114 will be closed beginning this Friday, November 21st and running through Sunday, November 30th.

EIGHTH ITEM OF BUSINESS:

Convene into executive session in accordance with Texas Gov't Code §551.072 to deliberate the purchase, exchange, lease or value of real property.

NINTH ITEM OF BUSINESS:

Convene into executive session in accordance with Tex. Gov't Code §551.071 to seek the advice about pending or contemplated litigation, settlement offers or on matters in which duty of the attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Tex. Gov't Code Ch. 551.

Mayor Buxkemper convened Council into Executive Session at 6:54pm.

Mayor Buxkemper returned Council to Open Session at 7:58pm.

TENTH ITEM OF BUSINESS:

Consider and take necessary action relating to items discussed in executive session.

No Action Taken

There being no further business, the meeting adjourned at 7:58pm

Respectfully Submitted,

Andréa Corley, TRMC
City Secretary

Breann Buxkemper, Mayor